

## Applicant Details

**\* indicates a required field**

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

Our Kerikeri Community Charitable Trust

**Website**

<https://www.kerikeriourtown.co.nz/>

Must be a URL.

**Facebook page**

## Contact details

Contact Person One:

**Applicant Project Contact \***

Mr Lasse Pedersen

**Position \***

Secretary

**Phone Number**

**Mobile Number**

**Email \***

Must be an email address.

Contact Person Two:

**Applicant Admin Contact**

**Position**

**Phone Number**

**Mobile Number**

**Email Address**

Must be an email address.

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Our Kerikeri Community Charitable Trust was formed by a small group of passionate volunteers who are united by a goal of unlocking the potential that already exists in Kerikeri. Like many towns and cities all over New Zealand (and the world), we believe in the power of communities to create positive change at a grass roots level.

We work collaboratively with other community groups and our local hapu to do great things.

**Number of Members \***

7 trustees

## Project Details

**\* indicates a required field**

### Project Details

Clearly describe the project or event:

**Name of Activity \***

Northland Chess Championship 2023

**Location \***

**Bay of Islands-Whangaroa Community Board Grants 2022-2023**  
**Local Grant Application Form**  
**Application No. BWCB0722/23 From Our Kerikeri Community Charitable Trust**  
Form Submitted 23 Apr 2023, 10:11pm NZST

Turner Centre, Kerikeri

**Will there be a charge for the public to attend or participate in the project or event? \***

☒ Yes

☐ No

## Entry Cost

**If yes, how much?**

\$10.00

Must be a dollar amount.

## Project dates:

Start Date

**Date \***

28/10/2023

Must be a date.

End Date:

**Date: \***

28/10/2023

Must be a date.

## Project Outline

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

Background:

Kerikeri Chess Club, in partnership with the community group Our Kerikeri, successfully completed the first large-scale Northland Chess Championship in Kerikeri last year. The event was a great success, attracting around 130 players from across Tai Tokerau, including a significant number of junior players (12 and under). We also had a number of smaller schools and kura participating.

Vision:

Our vision is to create a fun, inclusive, and family-friendly event that not only attracts locals, but players from across Tai Tokerau. We currently have active chess clubs in Whangarei and Mangawhai, Kerikeri and Kaikohe, and Kaitaia. The purpose of an annual event is also to motivate new and existing chess players to help ensure that these local clubs are successful throughout the year.

Community Benefits:

The tournament provides an opportunity for the wider community to come together, socialize, and engage in a healthy and educational activity. We have players from 6 years old to +80 years old, coming from all walks of life, and it's wonderful to see how a simple board game can bring people together, create motivation and confidence, and provide a unique tournament experience for both players and visitors.

The event also caters for volunteering opportunities, and last year we had 20 volunteers participating, ensuring the event was a success.

# Bay of Islands-Whangaroa Community Board Grants 2022-2023

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To ensure the event is inclusive for all, we will only charge a smaller \$10 registration fee and are seeking funding from council, other community funding grants, as well as local business sponsorship. The tournament is open for all skill levels and there is no requirement to be registered with a club. The venue is accessible for the mobility impaired.

## Project Cost

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

## Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$3,416.00	\$1,000.00	Filename: Quote - Venue.pdf File size: 153.6 kB
Extra table hire	\$617.00	\$0.00	Filename: Quotes - Extra tables.pdf File size: 83.3 kB
Arbiter fee	\$969.00	\$200.00	Filename: Quote - Arbiter Fee.pdf File size: 80.9 kB
Trophies	\$435.00	\$200.00	Filename: Quote - Trophies.pdf File size: 114.0 kB
Marketing	\$427.00	\$200.00	Filename: Quote - Marketing.pdf File size: 2.2 MB

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Catering	\$668.00	\$200.00	Filename: Quote - Catering.pdf File size: 119.4 kB
Spot prizes	\$1,050.00	\$200.00	Filename: Cash prizes schedule.pdf File size: 225.5 kB

## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

### GST Number

**GST Number**

131-500-181

### Current Funding

**How much money does your organisation currently have? \***

\$80,900.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$80,583.00

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Haa	\$61,790.00
Jazz Festival	\$7,548.00
Christmas 2023	\$6,173.00
Mural & General Events (Easter & Anzac)	\$5,072.00
	\$

### Total Tagged Funds

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**Total Tagged Amount**

\$80,583.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

<b>Funding Source</b>	<b>Amount</b>	<b>Decision</b>
	Must be a dollar amount.	
Sponsorship package	\$1,000.00	Pending
Other community Funding Schemes	\$2,500.00	Pending
Sports and gaming Trusts	\$1,000.00	Pending
Registration Fee	\$1,000.00	Approved
Sales from lunch bar	\$542.00	Approved

**Previous Funding from FNDC**

**Have you previously received funding from FNDC? \***

☒ Yes ☐ No

**Previous Funding from FNDC**

<b>Purpose</b>	<b>Amount</b>	<b>Date</b>	<b>Project Report Submitted</b>
	Must be a dollar amount.	Must be a date.	
Northland Chess Championship	\$2,000.00	12/11/2022	Yes
Christmas Tree	\$10,000.00	03/12/2022	Yes

**Declaration**

**\* indicates a required field**

**Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please**

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**advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

## **Applicant Declaration**

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

## Signatures

### Signatory One

**Name \***

Lasse Pedersen

**Position \***

Secretary / Trustees

**Postal Address**

**Phone Number**

**Mobile Number**

**Email**

Must be an email address.

**Date**

23/04/2023

Must be a date.

### Signatory Two

**Name**

Annika Dickey

**Position**

Chairperson / Secretary

**Postal Address**

**Phone Number**

**Mobile Number**

**Email**

Must be an email address.

**Date**

23/04/2023

Must be a date.